

## RECORD OF EXECUTIVE DECISIONS BY CABINET MEMBERS

Cabinet Member for Governance	Date of Decision 01.02.23
Title Reference: Democratic and Elections Reshape 2023	
Key Decision: No	Delegation Reference: GV600
Report and Background papers	Exempt
Record of Decision:  <b>RESOLVED :-</b>  1. That the revision to the job descriptions/ person specifications and associated gradings are approved. 2. That the recruitment approach outlined in section 8 is progressed by the Democratic and Elections Manager and Human Resources.	
Reasons for Decision:  1. To respond to the changes emerging within the Democratic and Elections linked to new burdens and the Local Government Boundary Review. 2. To support recruitment and retention within the service.	
Alternative options considered and rejected (if any)	

Notes:

The implementation of the above decision is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing* not later than 5.00 pm on the day following the date of the decision.

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the meeting which will expire on 06 February 2023 .

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 06 FEBRUARY 2023 BEING FIVE DAYS FOLLOWING THE DATE OF THE DECISION.

Signed ..... S.L. Blank .....

Date: 1 February 2023

Contact Officer: Amanda Clayton